



2020/2021 Quarterly Review – October to December

Macquarie Regional Library Membership:

Narromine Shire Council
Warrumbungle Shire Council
Dubbo Regional Council

Circulated Electronically – February 2021

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- 20/12 Manager MRL Memorandum on the 2020/2021 October to December quarterly statistical supplement and budget
- 20/13 Manager MRL Memorandum on 2020/2021 October to December Quarter branch libraries and service point activities

Please contact Manager Macquarie Regional Library, Kathryn McAlister, on 6801 4500 if you have any enquiries.

Yours faithfully

Michael McMahon
CHIEF EXECUTIVE OFFICER

MEMO

SUBJECT: MRL Quarterly Report – statistics, budget, and activities
TO: MRL member councils
FROM: Manager MRL
DATE: 1 March 2021
FILE: 12/345

SUMMARY REVIEW

The report outlines Macquarie Regional Library's performance for October to December 2020/2021 and compares it with the same period in 2019/2020.

The report includes quarterly results for a range of key performance indicators: new memberships, loans, visitation, financial statements, and MRL activities and programs.

The branch libraries continue to experience increasing visitor and loan numbers each week, post-COVID-19 lockdown.

The quarterly statistical results reflect the COVID-19 pandemic conditions. Items of note in this quarter include:

1. Library programs and events attracted 2,672 attendees across 131 programs. Significant online programming provided a strong result. The figure represents the current COVID-19 environment with a 31% decrease in in-person and on/online attendees for the same period in 2019/2020.
2. The loan of physical items totalled 57,151 for the period, representing a 19% decrease in loans from 70,667 items for the same period in 2019/2020. However, these are promising results based on the current conditions.
3. Library membership increased by 315 new members during the October to December 2020/2021 period, representing a 30% decrease in new memberships than for the same period in 2019/2020.

Kathryn McAlister
Manager
Macquarie Regional Library

MRL Loans, Membership and Visitation Statistics

October - December 2020



34,761 visitors



2,628 hours of internet use



23,922 online database searches



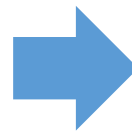
315 new borrowers including eMemberships



6,233 information requests



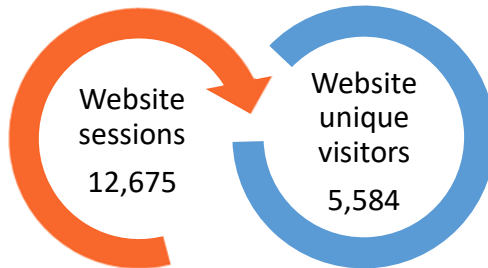
57,151 items borrowed



This includes 9,757 eBooks, eMagazines eFilms and eAudio

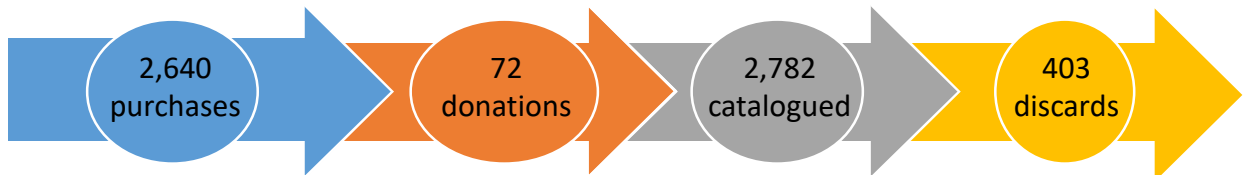


4,976 logins



2,672 participants attended 131 programs and events

RESOURCES



66 posts,
1,856 likes
2,103 followers



10 tweets,
1,018 followers
7,602 impressions



20 posts,
947 followers

STATISTICAL SUPPLEMENT
October - December 2020

LOANS

2020	October	November	December	TOTAL
Baradine	150	154	186	490
Binnaway	113	146	141	400
Coolah	340	316	368	1,024
Coonabarabran	1,416	1,236	1,483	4,135
Dubbo	12,227	10,221	11,167	33,615
Dunedoo	324	249	202	775
Mendooran	33	31	29	93
Narromine	577	620	872	2,069
Trangie	227	243	233	703
Web (all branches)	2,971	3,134	3,652	9,757
Wellington	1,456	1,108	1,526	4,090
Region	19,834	17,458	19,859	57,151

COMPARISON 2019

2019	October	November	December	TOTAL
Baradine	104	110	98	312
Binnaway	40	35	35	110
Coolah	471	378	497	1,346
Coonabarabran	1,634	1,509	1,406	4,549
Dubbo	14,516	13,977	13,844	42,337
Dunedoo	329	421	438	1,188
Mendooran	67	45	44	156
Narromine	1,152	1,256	1,085	3,493
Trangie	417	576	502	1,495
Web (all branches)	3,763	3,528	3,178	10,469
Wellington	1,634	1,955	1,623	5,212
Region	24,127	23,790	22,750	70,667

**STATISTICAL SUPPLEMENT
October - December 2020**

NEW BORROWER REGISTRATIONS

2020	October	November	December	TOTAL
Baradine	3	2	0	5
Binnaway	4	2	0	6
Coolah	2	1	0	3
Coonabarabran	6	8	9	23
Dubbo	97	64	68	229
Dunedoo	0	2	0	2
Mendooran	0	3	0	3
Narromine	3	3	9	15
Trangie	1	0	4	5
Wellington	12	5	7	24
Region	128	90	97	315

COMPARISON 2019

2019	October	November	December	TOTAL
Baradine	0	0	1	0
Binnaway	0	0	0	0
Coolah	3	2	5	10
Coonabarabran	59	11	14	84
Dubbo	88	84	103	275
Dunedoo	0	1	0	1
Mendooran	0	2	0	2
Narromine	19	11	12	42
Trangie	2	0	0	2
Wellington	14	11	15	40
Region	185	122	149	456

STATISTICAL SUPPLEMENT
October – December 2020

ADDITIONS, WITHDRAWALS AND DONATIONS

2020	Withdrawals	Additions	Donations
Baradine	5	41	0
Binnaway	2	22	1
Coolah	17	99	2
Coonabarabran	6	267	13
Dubbo	315	1,432	17
Dunedoo	2	80	7
Mendooran	26	31	4
Narromine	17	258	17
Trangie	0	103	5
Wellington	11	390	6
Web (all branches)	2	59	0
Region	403	2,782	72

COMPARISON 2019

2019	Withdrawals	Additions	Donations
Baradine	2	18	18
Binnaway	0	6	5
Coolah	108	88	58
Coonabarabran	74	294	51
Dubbo	2,099	1,517	55
Dunedoo	1	84	29
Mendooran	47	13	18
Narromine	11	254	15
Trangie	0	90	22
Wellington	620	402	49
Web (all branches)	0	36	0
Region	2,962	2,802	320

**STATISTICAL SUPPLEMENT
October to December 2020**

BOOKSTOCK TOTAL, BY BRANCH, AS AT 31 December 2020

Baradine	4,254
Binnaway	2,375
Coolah	10,287
Coonabarabran	14,428
Dubbo	83,080
* Stack	2,927
Dunedoo	7,124
Mendooran	2,487
Narromine	16,488
Trangie	9,660
Web (E-resources [†])	14,168
Wellington	22,270
Region	189,548

Note:

- *Analysis of Issues includes In-house usage*
- *Web issues statistics (e.g. e-Audio, e-Books, e-Magazines, renewal loans through web catalogue) included separately*
- ** Stack total is separate from Dubbo Branch bookstock*
- *† Ebook and eaudio holdings on Borrowbox CWZ Consortia, RBDigital CWZ Consortia and Axis platforms.*

Macquarie Regional Library
Key Performance Indicators 2020/2021

Performance Standards NSW Public Libraries	SLNSW Benchmark State Median	SLNSW Benchmark (Urban Medium) Dubbo Libraries	SLNSW Benchmark (Rural Region) Narromine & Warrumbungle Libraries	2019/2020 Actuals (COVID-19)	2020/2021 (COVID-19)
S1. Library expenditure per capita	\$51.10	\$47.07	\$55.94	\$40.33	\$45.59
S2. Library members as % of the population	40.90%	41.27%	49%	48.50%	49.28%
S5. Visits to library per capita	4.15	4.31	3.74	2.73	1.77
S11. Acquisitions per capita	0.21	0.19	0.29	0.18	0.13
S14. Circulation per capita	5.05	5.64	3.68	3.49	3.19
Year to Date - July to December 2020				2019/2020 Actuals (COVID-19)	2020/2021 Year to Date (COVID-19)
Wi-Fi hotspot logins				26,757	8,602
Website views				129,636	48,621
Website visits (sessions)				67,632	25,323
Number of hours of internet usage				22,527	4,021
Number of registered borrowers				33,627	34,259

Source: Living Learning Libraries: Standards and Guidelines for NSW Public Libraries, 2018: KPIs S1, S2, S5, S11, S14

MRL Program Attendance – Comparison 2019 – 2020 (all branches/service points)

October

<i>Target Groups - programs</i>	October 2019		October 2020	
	Attendees	Number of events	Attendees	Number of events
Older Person	5	5	0	0
Women	40	5	0	0
Men	0	0	0	0
Cross Generational	0	0	0	0
Adult Programs	232	14	3	1
Preschool	601	43	340	19
School aged	326	52	966	26
Youth	9	2	0	0
Indigenous	0	0	0	0
CALD Communities	0	0	0	0
General Programs	19	17	0	0
Other Programs	0	0	0	0
Total programs	1,232	138	1,309	46

November

<i>Target Groups - programs</i>	November 2019		November 2020	
	Attendees	Number of events	Attendees	Number of events
Older Person	17	10	0	0
Women	64	5	0	0
Men	0	0	0	0
Cross Generational	12	1	0	0
Adult Programs	207	11	30	4
Preschool	1,221	56	378	24
School aged	249	36	266	15
Youth	14	2	5	1
Indigenous	0	0	0	0
CALD Communities	0	0	0	0
General Programs	9	11	0	0
Other Programs	0	0	0	0
Total programs	1,793	132	679	44

December

<i>Target Groups - programs</i>	December 2019		December 2020	
	Attendees	Number of events	Attendees	Number of events
Older Person	11	6	0	0
Women	4	1	0	0
Men	1	2	0	0
Cross Generational	25	2	0	0
Adult Programs	142	10	61	6
Preschool	473	33	383	23
School aged	163	25	206	10
Youth	0	0	0	0
Indigenous	0	0	0	0
CALD Communities	0	0	0	0
General Programs	30	18	3	1
Other Programs	0	0	31	1
Total programs	849	97	684	41

Quarterly Comparison 2019 – 2020 (all branches/service points)

<i>Target Groups - programs</i>	October-December 2019		October-December 2020	
	Attendees	Number of events	Attendees	Number of events
Older Person	33	21	0	0
Women	108	11	0	0
Men	1	2	0	0
Cross Generational	37	3	0	0
Adult Programs	581	35	94	11
Preschool	2,295	132	1,101	66
School aged	738	113	1,438	51
Youth	23	4	5	1
Indigenous	0	0	18	0
CALD Communities	0	0	0	0
General Programs	58	46	3	1
Other Programs	0	0	31	1
Total programs	3,874	367	2,672	131

Quarterly Comparison 2019 – 2020 (by LGA)

Dubbo Regional Council

Dubbo Branch

<i>Target Groups - programs</i>	October-December 2019		October-December 2020	
	Attendees	Number of events	Attendees	Number of events
Older Person	14	8	0	0
Women	13	3	0	0
Men	0	0	0	0
Cross Generational	0	0	0	0
Adult Programs	110	7	75	10
Preschool	1,000	38	1012	54
School aged	203	23	676	23
Youth	0	0	0	0
Indigenous	0	0	0	0
CALD Communities	0	0	0	0
General Programs	0	0	0	0
Other Programs	0	0	0	0
Total programs	1,340	79	1,763	87

Wellington Branch

<i>Target Groups - programs</i>	October-December 2019		October-December 2020	
	Attendees	Number of events	Attendees	Number of events
Older Person	3	6	0	0
Women	0	0	0	0
Men	0	0	0	0
Cross Generational	0	0	0	0
Adult Programs	7	3	0	0
Preschool	114	14	89	12
School aged	72	23	153	16
Youth	6	1	5	1
Indigenous	0	0	0	0
CALD Communities	0	0	0	0
General Programs	8	6	0	0
Other Programs	0	0	0	0
Total programs	210	53	247	29

Narromine Shire Council

Narromine Branch

<i>Target Groups - programs</i>	October-December 2019		October-December 2020	
	Attendees	Number of events	Attendees	Number of events
Older Person	5	2	0	0
Women	0	0	0	0
Men	1	2	0	0
Cross Generational	0	0	0	0
Adult Programs	0	1	19	1
Preschool	333	17	0	0
School aged	124	5	212	3
Youth	8	1	0	0
Indigenous	0	0	0	0
CALD Communities	0	0	0	0
General Programs	2	2	3	1
Other Programs	0	0	31	1
Total Programs	473	30	265	6

Trangie Branch

<i>Target Groups - programs</i>	October-December 2019		October-December 2020	
	Attendees	Number of events	Attendees	Number of events
Older Person	0	0	0	0
Women	0	0	0	0
Men	0	0	0	0
Cross Generational	0	0	0	0
Adult Programs	34	4	0	0
Preschool	34	2	0	0
School aged	79	15	26	2
Youth	0	0	0	0
Indigenous	0	0	0	0
CALD Communities	0	0	0	0
General Programs	0	0	0	0
Other Programs	0	0	0	0
Total programs	147	21	26	2

Warrumbungle Shire Council

Baradine Service Point (limited services)

Target Groups - programs	October-December 2019		October-December 2020	
	Attendees	Number of events	Attendees	Number of events
Older Person	2	1	0	0
Women	0	0	0	0
Men	0	0	0	0
Cross Generational	0	0	0	0
Adult Programs	45	5	0	0
Preschool	74	14	0	0
School aged	21	2	49	1
Youth	0	0	0	0
Indigenous	0	0	0	0
CALD Communities	0	0	0	0
General Programs	7	3	0	0
Other Programs	0	0	0	0
Total programs	149	25	49	1

Coolah Branch

Target Groups - programs	October-December 2019		October-December 2020	
	Attendees	Number of events	Attendees	Number of events
Older Person	0	0	0	0
Women	0	0	0	0
Men	0	0	0	0
Cross Generational	0	0	0	0
Adult Programs	9	3	0	0
Preschool	79	10	0	0
School aged	30	11	64	2
Youth	0	0	0	0
Indigenous	0	0	0	0
CALD Communities	0	0	0	0
General Programs	0	0	0	0
Other Programs	0	0	0	0
Total programs	118	24	64	2

Coonabarabran Branch

<i>Target Groups - programs</i>	October-December 2019		October-December 2020	
	Attendees	Number of events	Attendees	Number of events
Older Person	9	4	0	0
Women	95	8	0	0
Men	0	0	0	0
Cross Generational	37	3	0	0
Adult Programs	346	9	0	0
Preschool	399	28	0	0
School aged	97	11	141	1
Youth	9	2	0	0
Indigenous	0	0	0	0
CALD Communities	0	0	0	0
General Programs	22	8	0	0
Other Programs	0	0	0	0
Total programs	1,014	73	141	1

Dunedoo Branch

<i>Target Groups - programs</i>	October-December 2019		October-December 2020	
	Attendees	Number of events	Attendees	Number of events
Older Person	0	0	0	0
Women	0	0	0	0
Men	0	0	0	0
Cross Generational	0	0	0	0
Adult Programs	30	3	0	0
Preschool	50	8	0	0
School aged	110	10	97	1
Youth	0	0	0	0
Indigenous	0	0	0	0
CALD Communities	0	0	0	0
General Programs	19	14	0	0
Other Programs	0	0	0	0
Total programs	209	35	97	1

Mendooran Service Point (limited services)

Target Groups - programs	October-December 2019		October-December 2020	
	Attendees	Number of events	Attendees	Number of events
Older Person	n/a	n/a	0	0
Women	n/a	n/a	0	0
Men	n/a	n/a	0	0
Cross Generational	n/a	n/a	0	0
Adult Programs	n/a	n/a	0	0
Preschool	n/a	n/a	0	0
School aged	2	13	4	1
Youth	n/a	n/a	0	0
Indigenous	n/a	n/a	0	0
CALD Communities	n/a	n/a	0	0
General Programs	0	13	0	0
Other Programs	n/a	n/a	0	0
Total programs	2	26	4	1

Binnaway Service Point (limited services)

Target Groups - programs	October-December 2019		October-December 2020	
	Attendees	Number of events	Attendees	Number of events
Older Person	n/a	n/a	0	0
Women	n/a	n/a	0	0
Men	n/a	n/a	0	0
Cross Generational	n/a	n/a	0	0
Adult Programs	n/a	n/a	0	0
Preschool	n/a	n/a	0	0
School aged	n/a	n/a	16	1
Youth	n/a	n/a	0	0
Indigenous	n/a	n/a	0	0
CALD Communities	n/a	n/a	0	0
General Programs	n/a	n/a	0	0
Other Programs	n/a	n/a	0	0
Total programs	n/a	n/a	16	1

Macquarie Regional Library
Detailed Financial Statement - Quarter Ending 31 December 2020

	2020/2021 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate	YTD Actuals
Operating					
Income					
Contributions - Annual					
Dubbo Regional Council	-853,036	0	0	-853,036	-426,518
Narromine Shire Council	-115,242	0	0	-115,242	-57,621
Warrumbungle Shire Council	-190,539	0	0	-190,539	-95,270
Contributions - Annual Total	-1,158,817	0	0	-1,158,817	-579,409
Contributions - Books					
Dubbo Regional Council	-187,955	0	0	-187,955	-123,977
Narromine Shire Council	-17,286	0	0	-17,286	-8,643
Warrumbungle Shire Council	-28,581	0	0	-28,581	-14,290
Contributions - Books Total	-233,822	0	0	-233,822	-146,910
Contributions - Other					
Dubbo Regional Council - Research Local History	-4,000	0	0	-4,000	-4,000
Contributions - Other Total	-4,000	0	0	-4,000	-4,000
Contributions - Salary					
Dubbo Regional Council	-910,085	0	0	-910,085	-455,042
Narromine Shire Council	-251,225	0	0	-251,225	-125,612
Warrumbungle Shire Council	-331,320	0	0	-331,320	-165,660
Contributions - Salary Total	-1,492,630	0	0	-1,492,630	-746,314
Library Council Subsidy					
Dubbo Regional Council	-153,318	-50	0	-153,368	0
Narromine Shire Council	-35,642	1,387	0	-34,255	-34,256
Warrumbungle Shire Council	-43,296	1,597	0	-41,699	0
Library Council Subsidy Total	-232,256	2,934	0	-229,322	-34,256
Local Priority Project - Book Vote					
Dubbo Regional Council	-24,580	0	0	-24,580	0
Narromine Shire Council	-26,454	0	0	-26,454	-26,454
Warrumbungle Shire Council	-27,061	0	0	-27,061	0
Local Priority Project - Book Vote Total	-78,095	0	0	-78,095	-26,454
Local Priority Special Projects					
Dubbo Regional Council	-16,385	-1,171	0	-17,556	0
Narromine Shire Council	-17,637	-1,259	0	-18,896	-18,896
Warrumbungle Shire Council	-18,040	-1,289	0	-19,329	0
Local Priority Special Projects Total	-52,062	-3,719	0	-55,781	-18,896
Other Income					
Interest on Investments	-17,781	0	4,031	-13,750	-3,498
Grants	0	-844	0	-844	-2,844
Sundry Income	-1,184	0	557	-627	-206
Other Income Total	-18,965	-844	4,588	-15,221	-6,548
Value Added Income					
Events / Workshops	0	0	0	0	0
Document Delivery	-1,020	0	612	-408	-535

Macquarie Regional Library
Detailed Financial Statement - Quarter Ending 31 December 2020

	2020/2021 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate	YTD Actuals
Fees & Charges	-61,522	0	36,913	-24,609	-20,554
Value Added Income Total	-62,542	0	37,525	-25,017	-21,089
Income Total	-3,333,189	-1,629	42,113	-3,292,705	-1,583,876
Expenditure					
Depreciation					
Furniture & Fittings	4,426	0	3,397	7,823	3,911
Information Technology Equipment	26,785	0	45,802	72,587	36,293
Collections	308,544	0	-13,035	295,509	147,467
Motor Vehicle	0	0	0	0	0
Depreciation Total	339,755	0	36,164	375,919	187,671
Information Technology					
Executive Council IT Support	9,021	0	0	9,021	4,511
Hardware Maintenance	1,061	0	0	1,061	100
Other Minor Equipment	2,183	2,317	4,500	9,000	4,747
Software Licences	28,310	0	7,650	35,960	26,173
Spydus Library Management System	57,638	0	0	57,638	75,025
Wan Charges	32,897	0	0	32,897	7,325
Information Technology Total	131,110	2,317	12,150	145,577	117,881
Library Services & Collections					
Children & Youth Services	6,862	0	2,000	8,862	3,302
Document Delivery	408	0	0	408	52
On-Line Licences & Subscriptions	16,521	0	8,479	25,000	4,000
e-Collection Development	0	81,000	0	81,000	66,612
Marketing & Promotions	12,412	10,629	10,000	33,041	10,647
Databases	30,825	28,442	0	59,267	24,937
Serials	25,497	0	0	25,497	7,796
Summer Reading Club	4,000	312	0	4,312	2,680
Web Page Maintenance	3,250	0	750	4,000	3,819
Library Services & Collections Total	99,775	120,383	21,229	241,387	123,845
Management Services					
Audit Fees	3,981	0	0	3,981	-19,580
Bank Charges	300	0	0	300	111
Executive Council Administrative Expenses	89,513	0	0	89,513	44,757
Freight	22,007	0	0	22,007	5,108
Fringe Benefits Tax	4,000	0	0	4,000	188
Grant - Local Priority Special Projects	0	0	0	0	0
Insurances	19,481	-8,803	0	10,678	10,678
Local Studies Materials	0	0	0	0	0
Loss on Sale of Assets	0	0	0	0	0
Memberships	3,060	0	1,940	5,000	1,755
Minor Equipment and Furniture	8,572	0	500	9,072	4,645
MRL/WPCC Exhibition	0	0	0	0	0
Photocopying Consumables	0	0	0	0	0
Postage	4,100	0	-50	4,050	2,010
Printing & Stationery	20,799	0	0	20,799	6,375
Rental Work Area	5,877	0	0	5,877	0

Macquarie Regional Library
Detailed Financial Statement - Quarter Ending 31 December 2020

	2020/2021 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate	YTD Actuals
Radio Frequency Identification (RFID)	5,000	0	0	5,000	0
Special Projects - MRL Funded	0	0	0	0	0
Staff Training	12,547	0	0	12,547	1,031
General Expenses	21,598	53,718	1,932	77,248	39,386
Telephone	15,872	0	2,100	17,972	6,395
Vehicle Expenses	9,719	0	3,000	12,719	4,538
Wellington Library Refurbishment Concept	0	0	0	0	0
Management Services Total	246,426	44,915	9,422	300,763	107,397
Salaries & Overheads					
Dubbo Regional Council	910,085	0	0	910,085	375,909
Narromine Shire Council	251,225	0	0	251,225	70,904
Warrumbungle Shire Council	331,320	0	0	331,320	145,891
Regional Office	840,838	0	0	840,838	415,461
Salaries & Overheads Total	2,333,468	0	0	2,333,468	1,008,165
Technical Services					
Book Maintenance	15,273	0	0	15,273	7,035
Libraries Australia	3,300	0	0	3,300	1,927
Technical Services Total	18,573	0	0	18,573	8,962
Expenditure Total	3,169,107	167,615	78,965	3,415,687	1,553,921
Operating Total	-164,082	165,986	121,078	122,982	-29,955
Capital					
Income					
Depreciation (Capital Recovery)					
Furniture and Fittings	0	0	0	0	0
Information Technology Equipment	-26,785	0	-45,802	-72,587	-36,293
Collections	-308,544	0	13,035	-295,509	-147,467
Motor Vehicle	-4,426	0	-3,397	-7,823	-3,912
Depreciation (Capital Recovery) Total	-339,755	0	-36,164	-375,919	-187,672
Proceeds from Sale of Assets					
Motor Vehicles	-20,000	0	20,000	0	0
Office Equipment / Library Books	-1,000	0	0	-1,000	-33
Proceeds from Sale of Assets Total	-21,000	0	20,000	-1,000	-33
Income Total	-360,755	0	-16,164	-376,919	-187,705
Expenditure					
Acquisition of Assets - Collections					
Collection Development - Dubbo Regional Council	212,535	0	0	212,535	86,163
Collection Development - Narromine Shire Council	43,740	0	0	43,740	15,786
Collection Development - Warrumbungle Shire Council	55,642	0	0	55,642	21,138
e-Lending Collections	22,588	-13,874	-2,714	6,000	1,565
Acquisition of Assets - Collections Total	334,505	-13,874	-2,714	317,917	124,652
Acquisition of Assets - Other					
Computer Equipment	75,825	-4,020	0	71,805	4,180

Macquarie Regional Library
Detailed Financial Statement - Quarter Ending 31 December 2020

	2020/2021 Original Budget	September Adjustment	December Adjustment	Revised Annual Estimate	YTD Actuals
Furniture and Fittings	42,112	0	18,685	60,797	4,288
Local Priority Special Projects	0	0	0	0	243
Makerspace Program & Kits	5,000	0	0	5,000	0
Motor Vehicle	34,262	0	-34,262	0	0
Other Equipment	10,000	0	0	10,000	0
Acquisition of Assets - Other Total	167,199	-4,020	-15,577	147,602	8,711
Expenditure Total	501,704	-17,894	-18,291	465,519	133,363
Capital Total	140,949	-17,894	-34,455	88,600	-54,342
Available Funds Movement Prior to Restricted Asset Funding	-23,133	148,092	86,623	211,582	-84,297
Restricted Assets					
Restricted Assets - Internally Restricted Assets					
Collection Development	0	0	0	0	0
Collection Development - MRL Funded	0	0	0	0	0
Data Bases	0	0	0	0	0
e-Collection Development	0	0	0	0	0
e-Collection Licenses	0	0	0	0	0
Furniture & Fittings - MRL Funded	0	0	0	0	0
Makerspace Program & Kits	0	0	0	0	0
Marketing and Promotions	0	0	0	0	0
Motor Vehicle Replacement	-14,262	0	14,262	0	0
Operating Surplus	47,395	-81,000	-68,844	-102,449	0
Special Projects - MRL Funded	0	0	-4,156	-4,156	0
Computer & Equipment Upgrade	-10,000	0	0	-10,000	0
Local Studies Contribution	0	-8,000	-8,685	-16,685	0
Staff Training	0	0	0	0	0
Summer Reading Club	0	-312	0	-312	0
RFID Project	0	0	-19,200	-19,200	0
Restricted Assets - Internally Restricted Assets Total	23,133	-89,312	-86,623	-152,802	0
Restricted Assets - Externally Restricted Assets					
Com Respite & Carelink Centre Orana	0	0	0	0	0
Local Priority Special Projects	0	-58,780	0	-58,780	0
PLNC Conference Funds	0	0	0	0	0
PLNC Zone Funding	0	0	0	0	0
Public Library Infrastructure RFID Grant	0	0	0	0	0
Restricted Assets - Externally Restricted Assets Total	0	-58,780	0	-58,780	0
Restricted Assets Total	23,133	-148,092	-86,623	-211,582	0
Funds Available to (-), or Required From Library Operations	0	0	0	0	-84,297

MRL - Dubbo Branch
Detailed Financial Statement - Quarter Ending 31 December 2020

	2020/2021 Original Budget	September Adjustment	Revised Annual Estimate at September	December Adjustment	Revised Annual Estimate	YTD Actuals
Operating						
Income						
<u>Dubbo Branch - Contributions</u>						
09.05010 - Dubbo Branch - Contributions						
0535 - Annual Contribution	-853,036	0	-853,036	0	-853,036	-426,518
0536 - Book Contribution	-127,955	0	-127,955	0	-127,955	-63,977
0537 - Salary Contribution	-910,085	0	-910,085	0	-910,085	-455,042
0550 - Books - Additional Contributions	-60,000	0	-60,000	0	-60,000	-60,000
0560 - Research Local History Contribution	-4,000	0	-4,000	0	-4,000	-4,000
09.05010 - Dubbo Branch - Contributions Total	-1,955,076	0	-1,955,076	0	-1,955,076	-1,009,537
Dubbo Branch - Contributions Total	-1,955,076	0	-1,955,076	0	-1,955,076	-1,009,537
<u>Dubbo Branch - Fees & Charges</u>						
09.05026 - Dubbo Branch Charges & Fees						
0500 - MRL Fees & Charges	-46,839	0	-46,839	28,104	-18,735	0
0540 - Lost & Damaged Books; Fees; Library Bags	0	0	0	0	0	-4,208
0541 - Photocopier / Printout Charges	0	0	0	0	0	-6,119
0542 - Equipment Use - Word Processing	0	0	0	0	0	-812
0543 - Overdue Books	0	0	0	0	0	-3,014
0558 - Meeting Room Hire	0	0	0	0	0	-320
09.05026 - Dubbo Branch Charges & Fees Total	-46,839	0	-46,839	28,104	-18,735	-14,473
Dubbo Branch - Fees & Charges Total	-46,839	0	-46,839	28,104	-18,735	-14,473
<u>Dubbo Branch - Grants & Subsidies</u>						
09.05000 - Dubbo Branch - Grants						
0529 - Local Priority Special Projects	-16,385	-1,171	-17,556	0	-17,556	0
0530 - Library Council - Subsidy	-153,318	-50	-153,368	0	-153,368	0
0531 - Library Council-Local Priority Book Vote	-24,580	0	-24,580	0	-24,580	0
0802 - NSWPLA - COVID-19 e-Resoures Fund	0	-844	-844	0	-844	-844
0803 - Grant - Digital Health Training Program	0	0	0	0	0	-2,000
09.05000 - Dubbo Branch - Grants Total	-194,283	-2,065	-196,348	0	-196,348	-2,844
Dubbo Branch - Grants & Subsidies Total	-194,283	-2,065	-196,348	0	-196,348	-2,844
<u>Dubbo Branch - Interest On Investments</u>						
09.05018 - Dubbo Branch - Interest On Investments						
0538 - Interest On Investments - Dubbo	-12,281	0	-12,281	2,281	-10,000	0
9508 - NAB - Professional Funds Account - Dubbo	0	0	0	0	0	-2,553
09.05018 - Dubbo Branch - Interest On Investments Total	-12,281	0	-12,281	2,281	-10,000	-2,553
Dubbo Branch - Interest On Investments Total	-12,281	0	-12,281	2,281	-10,000	-2,553
<u>Dubbo Branch - Other Income</u>						
09.05036 - Dubbo Branch Other Income						
0552 - Reimburse Travel - State Library	0	0	0	0	0	-1
0553 - Events / Workshops	-459	0	-459	275	-184	-22
0554 - Sundry Income	-255	0	-255	0	-255	-84
09.05036 - Dubbo Branch Other Income Total	-714	0	-714	275	-439	-107
Dubbo Branch - Other Income Total	-714	0	-714	275	-439	-107
Income Total	-2,209,193	-2,065	-2,211,258	30,660	-2,180,598	-1,029,514
Expenditure						
<u>Dubbo Branch - Branch Expenses</u>						
09.00017 - Dubbo Branch Expenses						

MRL - Dubbo Branch
Detailed Financial Statement - Quarter Ending 31 December 2020

	2020/2021 Original Budget	September Adjustment	Revised Annual Estimate at September	December Adjustment	Revised Annual Estimate	YTD Actuals
0569 - Telephone	3,155	0	3,155	0	3,155	1,578
0570 - General Expenses	5,528	5,894	11,422	1,376	12,798	8,855
0575 - Childrens & Youth Services	3,162	0	3,162	0	3,162	165
0576 - Postage	4,000	0	4,000	0	4,000	2,000
0579 - Serials	16,000	0	16,000	0	16,000	5,380
0580 - Minor Equipment and Furniture	500	0	500	500	1,000	3,244
0582 - LPGP - Marketing/Promotion Programs	3,277	-3,277	0	10,000	10,000	6,594
0583 - LPGP - Wellington Living Loungeroom	0	17,556	17,556	0	17,556	17,556
0593 - Local Studies Relocation	0	8,000	8,000	0	8,000	8,000
0618 - Local Studies Materials	4,000	0	4,000	-4,000	0	0
9000 - LPGP - Online Subscription/Data Bases	6,554	-476	6,078	0	6,078	3,643
09.00017 - Dubbo Branch Expenses Total	46,176	27,697	73,873	7,876	81,749	57,015
Dubbo Branch - Branch Expenses Total	46,176	27,697	73,873	7,876	81,749	57,015
<u>Dubbo Branch - Interest Charges & Depreciation</u>						
09.00090 - Depreciation - Dubbo Branch						
0287 - Dubbo - Library Books	167,282	0	167,282	-9,494	157,788	78,625
09.00090 - Depreciation - Dubbo Branch Total	167,282	0	167,282	-9,494	157,788	78,625
09.00091 - Depreciation - Wellington Branch						
0288 - Wellington - Library Books	35,860	0	35,860	-4,095	31,765	15,882
09.00091 - Depreciation - Wellington Branch Total	35,860	0	35,860	-4,095	31,765	15,882
Dubbo Branch - Interest Charges & Depreciation Total	203,142	0	203,142	-13,589	189,553	94,507
<u>Dubbo Branch - Salaries & Overheads</u>						
09.00117 - Dubbo Salaries & Overheads						
0560 - Salaries	638,376	0	638,376	0	638,376	261,465
0561 - Annual Leave	52,729	0	52,729	0	52,729	24,815
0562 - Long Service Leave	17,987	0	17,987	0	17,987	9,155
0564 - Workers Compensation	54,721	0	54,721	0	54,721	29,217
0581 - Salaries - Weekend Casuals	24,464	0	24,464	0	24,464	8,382
0586 - Superannuation - Accumulation Scheme	71,581	0	71,581	0	71,581	20,566
0587 - Leave in Lieu	0	0	0	0	0	-1,373
0660 - Salaries - Casual Week Days	50,227	0	50,227	0	50,227	23,682
09.00117 - Dubbo Salaries & Overheads Total	910,085	0	910,085	0	910,085	375,909
Dubbo Branch - Salaries & Overheads Total	910,085	0	910,085	0	910,085	375,909
<u>Dubbo Branch - Services Provided - Regional</u>						
09.00217 - Services Provided by Regional Office						
9072 - Services Provided - Library Services & C	256,115	-256,115	0	0	0	0
9074 - Services Provided - Technical Services	196,336	-196,336	0	0	0	0
9076 - Services Provided-Information Technology	206,264	-206,264	0	0	0	0
9078 - Services Provided - Regional Office	339,917	658,715	998,632	0	998,632	499,316
09.00217 - Services Provided by Regional Office Total	998,632	0	998,632	0	998,632	499,316
Dubbo Branch - Services Provided - Regional Total	998,632	0	998,632	0	998,632	499,316
Expenditure Total	2,158,035	27,697	2,185,732	-5,713	2,180,019	1,026,747
Operating Total	-51,158	25,632	-25,526	24,947	-579	-2,767
Capital						
Income						
<u>Dubbo Branch - Depreciation (Capital Recovery)</u>						
09.08100 - Depreciation - Dubbo Branch						
0700 - Depreciation	-167,282	0	-167,282	9,494	-157,788	-94,507

MRL - Dubbo Branch
Detailed Financial Statement - Quarter Ending 31 December 2020

	2020/2021 Original Budget	September Adjustment	Revised Annual Estimate at September	December Adjustment	Revised Annual Estimate	YTD Actuals
09.08100 - Depreciation - Dubbo Branch Total	-167,282	0	-167,282	9,494	-157,788	-94,507
09.08101 - Depreciation - Wellington Branch						
0700 - Depreciation	-35,860	0	-35,860	4,095	-31,765	0
09.08101 - Depreciation - Wellington Branch Total	-35,860	0	-35,860	4,095	-31,765	0
Dubbo Branch - Depreciation (Capital Recovery) Total	-203,142	0	-203,142	13,589	-189,553	-94,507
<u>Dubbo Branch - Proceeds from Sale of Assets</u>						
09.08150 - Assets Sold - Dubbo Branch						
8000 - Library Books	0	0	0	0	0	-31
09.08150 - Assets Sold - Dubbo Branch Total	0	0	0	0	0	-31
Dubbo Branch - Proceeds from Sale of Assets Total	0	0	0	0	0	-31
Income Total	-203,142	0	-203,142	13,589	-189,553	-94,538
Expenditure						
<u>Dubbo Branch - Acquisition of Assets</u>						
09.08007 - Dubbo Branch Assets Purchased						
0254 - Furniture & Fittings	12,112	0	12,112	8,685	20,797	3,842
0590 - Collection Development	212,535	0	212,535	0	212,535	86,163
6000 - LPGP - Public Access Computers	11,554	-2,191	9,363	0	9,363	0
09.08007 - Dubbo Branch Assets Purchased Total	236,201	-2,191	234,010	8,685	242,695	90,005
Dubbo Branch - Acquisition of Assets Total	236,201	-2,191	234,010	8,685	242,695	90,005
Expenditure Total	236,201	-2,191	234,010	8,685	242,695	90,005
Capital Total	33,059	-2,191	30,868	22,274	53,142	-4,533
Available Funds Movement Prior to Restricted Asset Funding	-18,099	23,441	5,342	47,221	52,563	-7,300
Restricted Assets						
<u>Dubbo Branch - Restricted Assets</u>						
09.05980 - Internally Restricted Assets - Dubbo Branch						
5001 - Operating Surplus	18,099	0	18,099	-38,536	-20,437	0
5011 - Local Studies Contribution	0	-8,000	-8,000	-8,685	-16,685	0
09.05980 - Internally Restricted Assets - Dubbo Branch Total	18,099	-8,000	10,099	-47,221	-37,122	0
09.05981 - Externally Restricted Assets - Dubbo Branch						
5000 - Grant - Local Priority Special Projects	0	-15,441	-15,441	0	-15,441	0
09.05981 - Externally Restricted Assets - Dubbo Branch Total	0	-15,441	-15,441	0	-15,441	0
Dubbo Branch - Restricted Assets Total	18,099	-23,441	-5,342	-47,221	-52,563	0
Funds Available to (-), or Required From Library Operations	0	0	0	0	0	-7,300

MRL - Warrumbungle Branch
Detailed Financial Statement - Quarter Ending 31 December 2020

	2020/2021 Original Budget	September Adjustment	Revised Annual Estimate at September	December Adjustment	Revised Annual Estimate	YTD Actuals
Operating						
Income						
<u>Warrumbungle Branch - Charges & Fees</u>						
09.05032 - Warrumbungle Branch Charges & Fees						
0500 - MRL Fees & Charges	-8,154	0	-8,154	4,892	-3,262	0
0540 - Lost or Damaged Books	0	0	0	0	0	-877
0541 - Photocopier / Printout Charges	0	0	0	0	0	-2,530
0542 - Equipment Use	0	0	0	0	0	-165
0543 - Overdue Books	0	0	0	0	0	-412
09.05032 - Warrumbungle Branch Charges & Fees Total	-8,154	0	-8,154	4,892	-3,262	-3,984
Warrumbungle Branch - Charges & Fees Total	-8,154	0	-8,154	4,892	-3,262	-3,984
<u>Warrumbungle Branch - Contributions</u>						
09.05016 - Warrumbungle Branch - Contributions						
0535 - Annual Contribution	-190,539	0	-190,539	0	-190,539	-95,270
0536 - Book Contribution	-28,581	0	-28,581	0	-28,581	-14,290
0537 - Salary Contribution	-331,320	0	-331,320	0	-331,320	-165,660
09.05016 - Warrumbungle Branch - Contributions Total	-550,440	0	-550,440	0	-550,440	-275,220
Warrumbungle Branch - Contributions Total	-550,440	0	-550,440	0	-550,440	-275,220
<u>Warrumbungle Branch - Grants & Subsidies</u>						
09.05006 - Warrumbungle Branch - Grants						
0529 - Local Priority Special Projects	-18,040	-1,289	-19,329	0	-19,329	0
0530 - Library Council - Subsidy	-43,296	1,597	-41,699	0	-41,699	0
0531 - Library Council-Local Priority Book Vote	-27,061	0	-27,061	0	-27,061	0
09.05006 - Warrumbungle Branch - Grants Total	-88,397	308	-88,089	0	-88,089	0
Warrumbungle Branch - Grants & Subsidies Total	-88,397	308	-88,089	0	-88,089	0
<u>Warrumbungle Branch - Interest On Investments</u>						
09.05024 - Warrumbungle Branch - Interest On Investments						
0538 - Interest On Investments - Warrumbungle	-3,100	0	-3,100	850	-2,250	0
9508 - NAB - Professional Funds Account - Warru	0	0	0	0	0	-560
09.05024 - Warrumbungle Branch - Interest On Investments Total	-3,100	0	-3,100	850	-2,250	-560
Warrumbungle Branch - Interest On Investments Total	-3,100	0	-3,100	850	-2,250	-560
<u>Warrumbungle Branch - Other Income</u>						
09.05042 - Warrumbungle Branch Other Income						
0553 - Events / Workshops	-317	0	-317	190	-127	0
09.05042 - Warrumbungle Branch Other Income Total	-317	0	-317	190	-127	0
Warrumbungle Branch - Other Income Total	-317	0	-317	190	-127	0
Income Total	-650,408	308	-650,100	5,932	-644,168	-279,764
Expenditure						
<u>Warrumbungle Branch - Branch Expenses</u>						
09.00023 - Warrumbungle Branch Expenses						
0529 - LPGP - Newspaper Digitisation	0	19,329	19,329	0	19,329	0
0569 - Telephone	6,621	0	6,621	0	6,621	1,039
0570 - General Expenses	1,000	2,579	3,579	0	3,579	920
0574 - Equipment Maintenance	0	0	0	0	0	199
0575 - Children & Youth Services	700	0	700	0	700	0
0576 - Postage	50	0	50	0	50	10
0579 - Serials	4,872	0	4,872	0	4,872	1,765

MRL - Warrumbungle Branch
Detailed Financial Statement - Quarter Ending 31 December 2020

	2020/2021 Original Budget	September Adjustment	Revised Annual Estimate at September	December Adjustment	Revised Annual Estimate	YTD Actuals
0580 - Minor Furniture and Equipment	2,000	0	2,000	0	2,000	67
0582 - LPGP - Marketing/Promotion Programs	3,608	4,418	8,026	0	8,026	0
9000 - LPGP - Online Subscriptions/Databases	7,216	7,120	14,336	0	14,336	3,464
09.00023 - Warrumbungle Branch Expenses Total	26,067	33,446	59,513	0	59,513	7,464
Warrumbungle Branch - Branch Expenses Total	26,067	33,446	59,513	0	59,513	7,464
<u>Warrumbungle Branch - Interest Charges & Depreciat</u>						
09.00093 - Depreciation - Warrumbungle Branch						
0290 - Warrumbungle - Library Books	51,462	0	51,462	-3,386	48,076	24,031
09.00093 - Depreciation - Warrumbungle Branch Total	51,462	0	51,462	-3,386	48,076	24,031
Warrumbungle Branch - Interest Charges & Depreciat Total	51,462	0	51,462	-3,386	48,076	24,031
<u>Warrumbungle Branch - Salaries & Overheads</u>						
09.00123 - Warrumbungle Salaries & Overheads						
0560 - Salaries	222,503	0	222,503	0	222,503	106,649
0561 - Annual Leave	18,133	0	18,133	0	18,133	8,475
0562 - Long Service Leave	9,901	0	9,901	0	9,901	3,297
0564 - Workers Compensation	15,368	0	15,368	0	15,368	8,205
0565 - Superannuation - Retirement Scheme	0	0	0	0	0	3,167
0581 - Salaries - Weekend Casuals	5,663	0	5,663	0	5,663	362
0586 - Superannuation - Accumulation Scheme	23,380	0	23,380	0	23,380	11,435
0587 - Leave in Lieu	0	0	0	0	0	-70
0660 - Salaries - Casual Week Days	36,372	0	36,372	0	36,372	4,371
09.00123 - Warrumbungle Salaries & Overheads Total	331,320	0	331,320	0	331,320	145,891
Warrumbungle Branch - Salaries & Overheads Total	331,320	0	331,320	0	331,320	145,891
<u>Warrumbungle Branch - Services Provided - Regional</u>						
09.00223 - Services Provided by Regional Office						
9072 - Services Provided - Library Services & C	45,210	-45,210	0	0	0	0
9074 - Services Provided - Technical Services	34,658	-34,658	0	0	0	0
9076 - Services Provided-Information Technology	36,411	-36,411	0	0	0	0
9078 - Services Provided - Regional Office	60,004	116,279	176,283	0	176,283	88,142
09.00223 - Services Provided by Regional Office Total	176,283	0	176,283	0	176,283	88,142
Warrumbungle Branch - Services Provided - Regional Total	176,283	0	176,283	0	176,283	88,142
Expenditure Total	585,132	33,446	618,578	-3,386	615,192	265,528
Operating Total	-65,276	33,754	-31,522	2,546	-28,976	-14,236
Capital						
Income						
<u>Warrumbungle Branch - Depreciation (Capital Recov)</u>						
09.08103 - Depreciation - Warrumbungle Branch						
0700 - Depreciation	-51,462	0	-51,462	3,386	-48,076	-24,031
09.08103 - Depreciation - Warrumbungle Branch Total	-51,462	0	-51,462	3,386	-48,076	-24,031
Warrumbungle Branch - Depreciation (Capital Recov) Total	-51,462	0	-51,462	3,386	-48,076	-24,031
Income Total	-51,462	0	-51,462	3,386	-48,076	-24,031
Expenditure						
<u>Warrumbungle Branch - Acquisition of Assets</u>						

MRL - Warrumbungle Branch
Detailed Financial Statement - Quarter Ending 31 December 2020

	2020/2021 Original Budget	September Adjustment	Revised Annual Estimate at September	December Adjustment	Revised Annual Estimate	YTD Actuals
09.08013 - Warrumbungle Branch Assets Purchased						
0254 - Furniture & Fittings	20,000	0	20,000	10,000	30,000	0
0590 - Collection Development	55,642	0	55,642	0	55,642	21,138
6000 - Local Priority Grant - Computers	22,216	-11,907	10,309	0	10,309	0
09.08013 - Warrumbungle Branch Assets Purchased Total	97,858	-11,907	85,951	10,000	95,951	21,138
Warrumbungle Branch - Acquisition of Assets Total	97,858	-11,907	85,951	10,000	95,951	21,138
Expenditure Total	97,858	-11,907	85,951	10,000	95,951	21,138
Capital Total	46,396	-11,907	34,489	13,386	47,875	-2,893
Available Funds Movement Prior to Restricted Asset Funding	-18,880	21,847	2,967	15,932	18,899	-17,129
Restricted Assets						
<u>Warrumbungle Branch - Restricted Assets</u>						
09.05986 - Internally Restricted Assets - Warrumbungle Branch						
5001 - Operating Surplus	18,880	0	18,880	-15,932	2,948	0
09.05986 - Internally Restricted Assets - Warrumbungle Branch Total	18,880	0	18,880	-15,932	2,948	0
09.05987 - Externally Restricted Assets -Warrumbungle Branch						
5000 - Grant - Local Priority Special Projects	0	-21,847	-21,847	0	-21,847	0
09.05987 - Externally Restricted Assets -Warrumbungle Branch Total	0	-21,847	-21,847	0	-21,847	0
Warrumbungle Branch - Restricted Assets Total	18,880	-21,847	-2,967	-15,932	-18,899	0
Funds Available to (-), or Required From Library Operations	0	0	0	0	0	-17,129

MRL - Narromine Branch
Detailed Financial Statement - Quarter Ending 31 December 2020

	2020/2021 Original Budget	September Adjustment	Revised Annual Estimate at September	December Adjustment	Revised Annual Estimate	YTD Actuals
Operating						
Income						
<u>Narromine Branch - Charges & Fees</u>						
09.05030 - Narromine Branch Charges & Fees						
0500 - MRL Fees & Charges	-6,529	0	-6,529	3,917	-2,612	0
0540 - Lost or Damaged Books	0	0	0	0	0	-614
0541 - Photocopier/Printout Charges	0	0	0	0	0	-1,125
0542 - Equipment Use	0	0	0	0	0	-168
0543 - Overdue Books	0	0	0	0	0	-190
09.05030 - Narromine Branch Charges & Fees Total	-6,529	0	-6,529	3,917	-2,612	-2,097
Narromine Branch - Charges & Fees Total	-6,529	0	-6,529	3,917	-2,612	-2,097
<u>Narromine Branch - Contributions</u>						
09.05014 - Narromine Branch - Contributions						
0535 - Annual Contribution	-115,242	0	-115,242	0	-115,242	-57,621
0536 - Book Contribution	-17,286	0	-17,286	0	-17,286	-8,643
0537 - Salary Contribution	-251,225	0	-251,225	0	-251,225	-125,612
09.05014 - Narromine Branch - Contributions Total	-383,753	0	-383,753	0	-383,753	-191,876
Narromine Branch - Contributions Total	-383,753	0	-383,753	0	-383,753	-191,876
<u>Narromine Branch - Grants & Subsidies</u>						
09.05004 - Narromine Branch - Grants						
0529 - Local Priority Special Projects	-17,637	-1,259	-18,896	0	-18,896	-18,896
0530 - Library Council - Subsidy	-35,642	1,387	-34,255	0	-34,255	-34,256
0531 - Library Council-Local Priority Book Vote	-26,454	0	-26,454	0	-26,454	-26,454
09.05004 - Narromine Branch - Grants Total	-79,733	128	-79,605	0	-79,605	-79,606
Narromine Branch - Grants & Subsidies Total	-79,733	128	-79,605	0	-79,605	-79,606
<u>Narromine Branch - Interest On Investments</u>						
09.05022 - Narromine Branch - Interest On Investments						
0538 - Interest On Investments - Narromine	-2,400	0	-2,400	900	-1,500	0
9508 - NAB - Professional Funds Account - Narro	0	0	0	0	0	-385
09.05022 - Narromine Branch - Interest On Investments Total	-2,400	0	-2,400	900	-1,500	-385
Narromine Branch - Interest On Investments Total	-2,400	0	-2,400	900	-1,500	-385
<u>Narromine Branch - Other Income</u>						
09.05040 - Narromine Branch Other Income						
0553 - Events / Workshops	-153	0	-153	92	-61	0
09.05040 - Narromine Branch Other Income Total	-153	0	-153	92	-61	0
Narromine Branch - Other Income Total	-153	0	-153	92	-61	0
Income Total	-472,568	128	-472,440	4,909	-467,531	-273,964
Expenditure						
<u>Narromine Branch - Branch Expenses</u>						
09.00021 - Narromine Branch Expenses						
0569 - Telephone	2,712	0	2,712	0	2,712	1,356
0570 - General Expenses	400	0	400	400	800	560
0575 - Children & Youth Services	1,000	0	1,000	0	1,000	27
0576 - Postage	50	0	50	-50	0	0
0579 - Serials	4,625	0	4,625	0	4,625	651
0580 - Minor Equipment and Furniture	2,572	0	2,572	0	2,572	1,142
0584 - LPGP - Marketing/Promotions Programs	3,527	4,488	8,015	0	8,015	0

MRL - Narromine Branch
Detailed Financial Statement - Quarter Ending 31 December 2020

	2020/2021 Original Budget	September Adjustment	Revised Annual Estimate at September	December Adjustment	Revised Annual Estimate	YTD Actuals
9000 - LPGP - Online Subscriptions/Databases	7,055	6,798	13,853	0	13,853	3,464
09.00021 - Narromine Branch Expenses Total	21,941	11,286	33,227	350	33,577	7,200
Narromine Branch - Branch Expenses Total	21,941	11,286	33,227	350	33,577	7,200
<u>Narromine Branch - Interest Charges & Depreciation</u>						
09.00092 - Depreciation - Narromine Branch						
0289 - Narromine - Library Books	29,667	0	29,667	-711	28,956	14,473
09.00092 - Depreciation - Narromine Branch Total	29,667	0	29,667	-711	28,956	14,473
Narromine Branch - Interest Charges & Depreciation Total	29,667	0	29,667	-711	28,956	14,473
<u>Narromine Branch - Salaries & Overheads</u>						
09.00121 - Narromine Salaries & Overheads						
0560 - Salaries	166,754	0	166,754	0	166,754	46,427
0561 - Annual Leave	13,640	0	13,640	0	13,640	3,982
0562 - Long Service Leave	4,319	0	4,319	0	4,319	2,575
0564 - Workers Compensation	9,041	0	9,041	0	9,041	4,827
0581 - Salaries - Weekend Casuals	2,582	0	2,582	0	2,582	0
0586 - Superannuation - Accumulation Scheme	18,517	0	18,517	0	18,517	4,925
0660 - Salaries - Casual Week Days	36,372	0	36,372	0	36,372	8,168
09.00121 - Narromine Salaries & Overheads Total	251,225	0	251,225	0	251,225	70,904
Narromine Branch - Salaries & Overheads Total	251,225	0	251,225	0	251,225	70,904
<u>Narromine Branch - Services Provided - Regional Of</u>						
09.00221 - Services Provided by Regional Office						
9072 - Services Provided - Library Services & C	31,594	-31,594	0	0	0	0
9074 - Services Provided - Technical Services	24,220	-24,220	0	0	0	0
9076 - Services Provided-Information Technology	25,445	-25,445	0	0	0	0
9078 - Services Provided - Regional Office	41,932	81,259	123,191	0	123,191	61,596
09.00221 - Services Provided by Regional Office Total	123,191	0	123,191	0	123,191	61,596
Narromine Branch - Services Provided - Regional Of Total	123,191	0	123,191	0	123,191	61,596
Expenditure Total	426,024	11,286	437,310	-361	436,949	154,173
Operating Total	-46,544	11,414	-35,130	4,548	-30,582	-119,791
Capital						
Income						
<u>Narromine Branch - Depreciation (Capital Recovery)</u>						
09.08102 - Depreciation - Narromine Branch						
0700 - Depreciation	-29,667	0	-29,667	711	-28,956	-14,473
09.08102 - Depreciation - Narromine Branch Total	-29,667	0	-29,667	711	-28,956	-14,473
Narromine Branch - Depreciation (Capital Recovery) Total	-29,667	0	-29,667	711	-28,956	-14,473
<u>Narromine Branch - Proceeds from Sale of Assets</u>						
09.08152 - Assets Sold - Narromine Branch						
8001 - Office Equipment	0	0	0	0	0	-2
09.08152 - Assets Sold - Narromine Branch Total	0	0	0	0	0	-2
Narromine Branch - Proceeds from Sale of Assets Total	0	0	0	0	0	-2
Income Total	-29,667	0	-29,667	711	-28,956	-14,475

MRL - Narromine Branch
Detailed Financial Statement - Quarter Ending 31 December 2020

	2020/2021 Original Budget	September Adjustment	Revised Annual Estimate at September	December Adjustment	Revised Annual Estimate	YTD Actuals
Expenditure						
<u>Narromine Branch - Acquisition of Assets</u>						
09.08011 - Narromine Branch Assets Purchased						
0254 - Furniture & Fittings	10,000	0	10,000	0	10,000	0
0590 - Collection Development	43,740	0	43,740	0	43,740	15,786
6000 - LPGP - Public Access Computers	12,055	10,078	22,133	0	22,133	0
09.08011 - Narromine Branch Assets Purchased Total	65,795	10,078	75,873	0	75,873	15,786
Narromine Branch - Acquisition of Assets Total	65,795	10,078	75,873	0	75,873	15,786
Expenditure Total	65,795	10,078	75,873	0	75,873	15,786
Capital Total	36,128	10,078	46,206	711	46,917	1,311
Available Funds Movement Prior to Restricted Asset Funding	-10,416	21,492	11,076	5,259	16,335	-118,480
Restricted Assets						
<u>Narromine Branch - Restricted Assets</u>						
09.05984 - Internally Restricted Assets - Narromine Branch						
5001 - Operating Surplus	10,416	0	10,416	-5,259	5,157	0
09.05984 - Internally Restricted Assets - Narromine Branch Total	10,416	0	10,416	-5,259	5,157	0
09.05985 - Externally Restricted Assets - Narromine Branch						
5000 - Grant - Local Priority Special Projects	0	-21,492	-21,492	0	-21,492	0
09.05985 - Externally Restricted Assets - Narromine Branch Total	0	-21,492	-21,492	0	-21,492	0
Narromine Branch - Restricted Assets Total	10,416	-21,492	-11,076	-5,259	-16,335	0
Funds Available to (-), or Required From Library Operations	0	0	0	0	0	-118,480

MACQUARIE REGIONAL LIBRARY
STATEMENT OF RESTRICTED ASSETS
As at 31 December 2020

Purpose of Restricted Asset	Balance as at 01/07/2020	Transfers To 2020/2021	Transfers From 2020/2021	Balance as at 30/06/2021
INTERNALLY RESTRICTED ASSETS				
LIBRARY OPERATIONS TOTAL	505,389	310,827	149,844	666,372
BOOK PURCHASES TOTAL	148,291	0	0	148,291
AUDIT FEES	0			0
BOOK PURCHASES - ADDITIONAL - MRL / E-COLLECTION	0			0
CHILDREN & YOUTH SERVICES - DUBBO	0			0
CHILDREN & YOUTH SERVICES - NARROMINE	0			0
COLLECTION DEVELOPMENT - REGIONAL OFFICE FUNDED	0			0
COMPUTER & EQUIPMENT UPGRADE	23,375		10,000	13,375
CUSTOMER SERVICE SURVEY - REGIONAL OFFICE FUNDED	0			0
DATA BASES	0			0
EMPLOYEE LEAVE ENTITLEMENTS	688,118	0	0	688,118
E-COLLECTION DEVELOPMENT	0			0
E-COLLECTION LICENCES	0			0
FURNITURE & FITTINGS	0			0
FURNITURE & FITTINGS - REGIONAL OFFICE FUNDED	0			0
IT SUPPORT POSITION - TEMPORARY CONTRACT	0			0
LMS UPGRADE	32,623			32,623
LOCAL STUDIES CONTRIBUTION	16,685		16,685	0
MAKERSPACE PROGRAM & KITS	9,044			9,044
MARKETING / PROMOTIONS	0			0
MOTOR VEHICLE REPLACEMENT	22,946		0	22,946
ORAL HISTORY PROJECT - REGIONAL OFFICE FUNDED	4,156		4,156	0
RADIO FREQUENCY IDENTIFICATION (RFID)	19,200	0	19,200	0
SALARY SAVINGS / DRC LIBRARY ASSISTANT	48,085		48,085	0
SPECIAL PROJECTS - MRL Funded	0			0
STAFF TRAINING	0			0
SUMMER READING CLUB - REGIONAL OFFICE FUNDED	312		312	0
WEB PAGE MAINTENANCE	0			0
YOUTH SERVICES PROGRAM	0			0
YOUTH WEEK - DUBBO	0			0
YOUTH WEEK - WARRUMBUNGLE	0			0
TOTAL INTERNALLY RESTRICTED ASSETS	1,518,224	310,827	248,282	1,580,769
EXTERNALLY RESTRICTED ASSETS				
COM RESPITE & CARELINK CENTRE ORANA	656			656
EARLY LITERACY PROGRAM	0			0
E-LENDING COLLECTION DEVELOPMENT GRANT	0			0
GRANT - COUNTRY ARTS SUPPORT PROGRAM	0			0
GRANT - NORTHCOTT SOCIETY FUNDABILITY	0			0
GRANT - PUBLIC LIBRARY INFRASTRUCTURE RFID	0			0
GRANT - LOCAL PRIORITY SPECIAL PROJECT	58,780	0	58,780	0
PLNC CONFERENCE FUNDS - NARROMINE	0			0
PLNC CONFERENCE FUNDS - WARRUMBUNGLE	0			0
PLNC ZONE FUNDING	390			390
TECH SAVVY GRANT	0			0
TOTAL EXTERNALLY RESTRICTED ASSETS	59,826	0	58,780	1,046
TOTAL RESTRICTED ASSETS	1,578,050	310,827	307,062	1,581,815

MEMO

SUBJECT Manager Report – October to December 2020/2021
TO: MRL member councils
FROM: Manager Macquarie Regional Library
DATE: 1 March 2021
FILE: 12/345

2020/2021 Library Local Priority Grants

Macquarie Regional Library submitted applications for the Library Council of NSW Local Special Project Funding recently. The library's special projects for 2020/2021 directly benefit their communities and improve access to resources and improved amenities.

Wellington Outdoor Lounge Room (partial contribution)

The addition of a multi-function outdoor courtyard with a shaded area and furnishings will increase the capacity for program offerings for groups of up to 25 people. The new outdoor space will have the flexibility to accommodate a range of library and community activities, including quiet reading or study, group storytelling, wet area for children's activities, literary talks, lifelong learning programs, and small group meetings.

Narromine – Local and Family History resources and equipment

1. Microfilm reader, printer, and scanner
2. Microfilm holdings of *Narromine News and Trangie Advocate*

The purchase will enable library staff and Narromine Local History Group's ability to respond to local and family history enquiries. The expansion of the library's microfilm holdings will facilitate access to *Narromine News and Trangie Advocate* by community members, local and family history researchers, visitors, and council requests.

Warrumbungle – Digitisation of historical local newspapers

The project encompasses digitisation of surviving historical Coonabarabran newspapers and their availability on the National Library of Australia (Trove) online historical newspapers database. This project will facilitate local historical research by the Warrumbungle Shire community, including local history groups, and family history researchers.

Core Cultural Learning: Pilot

Five library staff recently completed a pilot course titled *Core Cultural Learning*. State Library NSW and AIATSIS funded the initiative, with innovative online training developed to strengthen staff cultural capability. The study program was informative, interactive and

created a greater awareness of Aboriginal and Torres Strait Islander peoples' history and cultural heritage.



Core Cultural Learning
Aboriginal and Torres Strait
Islander Australia - NSLA

Library COVID-19 Plan

The COVID-19 plan continues to be updated in accordance with NSW Public Health guidelines and Public Health Orders. COVID-19 measures for visitor social distancing and hygiene remained in place and are monitored closely.

Seed Library at Dunedoo

The library has established a seed library within the Dunedoo Library in partnership with Coolah-Dunedoo Landcare. Library members select non-GM packets of vegetable and native seeds provided by the group for planting at home and will be encouraged to donate similar seeds in return. The library supports this initiative by providing furniture, displays, activities for young people, and talks to the local community.

Student online support - *Studiosity*

The library subscription to the educational online tutorial support service *Studiosity* continues to grow in library member participation. Feedback for the service has been positive, with more than new 30 registrations. The service provides high-quality live one-to-one support for students from Year 3 to Year 12 in all subjects and beyond, including writing feedback support to all ages.

Events and programs

The library continued to expand its online presence with the broadcast of events and activities attended by over 1,100 participants and hosted by library staff and special presenters via Zoom. The use of Zoom enabled community members to be active participants and interact with presenters. Interactive events frequently included Q&A sessions.



School Holiday Activity Kits



Preparing to broadcast an event for Threatened Species Day

Holiday workshops

More than 1,200 craft kits for children were created and included reading lists for at-home use. The distribution of more than 1,100 kits across the MRL region was an outstanding success, with promotional videos being developed and shared on social media.



Children's Book Week staff celebration at Dubbo



Children's Book Week display at Coolah



Summer Reading Challenge at Binnaway



Youth Trivia Night at Dubbo

Kathryn McAlister
Manager

Library Services and Collections

General Activities

- Reviewed and updated content for media releases, website, social media, eNewsletter, and signage to keep the community informed about library updates during COVID-19
- Delivered promotions for library programs and activities. Major programs in this quarter were October School Holidays, Summer Holidays, Summer Reading Club, and Children's Book Week
- Communicated return to regular library loans policies to customers
- "Love Your Library" promotion recognised 50th Anniversary of Macquarie Regional Library

- Prepared Marketing Calendar for 2021
- Inaugural monthly meeting of Marketing & Promotions Coordination group including branch coordinators
- Registered for and promoted statewide NSWReads Program in cooperation with other public libraries
- Organised standing orders with suppliers for purchase of Audiobooks, DVDs, CDS, and Large Print
- Liaised with Branch Coordinators to identify and purchase materials to support promotional activities

Young People's Services

- Coordinated the Summer Reading Challenge, which launched in December across the region until 31 January 2021
- Developed a program of activities for the October and Summer school holidays
- Coordinated and facilitated Speechie Library Talk in November - an online session for parents and caregivers to engage with local speech pathologist Kelly Smith and learn about library support resources
- Coordinated delivery of Book Week programs across the region in October, including online and in-branch events
- Continued to produce two weekly online programs for young people - Stories at Home virtual storytimes and Maker Monday craft sessions
- Provided training for Trangie library staff in the production and delivery of online programs

Staff/Training

- Recruitment to fill the temporary vacancy for Marketing & Promotions Officer position until November 2021 completed
- Library Services and Collections Technician was one of five MRL staff participating in Core Cultural Learning training developed by AIATSIS and funded by the SLNSW.
- Library Services and Collections Coordinator and Technician contributed to the Staff Development Day as part of the organising group and presenters

Ken Klippel - Library Services and Collections Coordinator

Sarah Tilbrook – Library Services and Collections Technician

Technical Services

General Activities

- Ongoing selections, acquisition, and cataloguing of all library resources
- Resource selections continued via online suppliers and local supplier
- Disposal of weeded books through James Bennett's Sustainability project with 610 boxes collected
- General information technology maintenance at branches
- Continued investigation into library point of sale system replacement with integrated Eftpos solution and pay online options
- Provided technical support for Studiosity implementation

Staff/Training/Meetings

- MRL Leadership team meetings and Quarterly Budget review
- Intermediate Microsoft Word training and Intermediate Microsoft Excel training – Cataloguer
- Mental Health Chat – Cataloguer
- Wellbeing Advocate training – Technical Services Coordinator
- DRC Local Procurement training
- Technical Services Coordinator - Acting Manager MRL in December/January
- Cataloguer – Acting Dubbo Libraries Coordinator during December/January
- Meeting with WPCC regarding Local Studies acquisition procedures
- Zoom online meetings with James Bennett and Bolinda publishing houses
- Technical Services staff attended staff farewell at Narromine Library
- NSW SPUN (Library Management System) Meeting – Information Technology Coordinator

Anne Barwick - Technical Services Coordinator

Dubbo

General Activities

- Local home-based early learning program HIPPY Centre displayed children's artwork
- A Naidoc Week collaborative children's Storytime with DHUB
- Commenced new eAudiobook Club program to promote library's eresources, in particular Borrowbox, RBDigital and Axis360
- Touring NSW author Adam Courtenay launched his latest book 'The Ghost and the Bounty Hunter.' The Book Connection reported good sales for author's books at the event
- Dubbo Regional Council proposed South Dubbo bridge options were displayed for community awareness and comment
- Summer Reading Challenge graphics installed on the front entry windows, the eye-catching design created by DRC graphic designer
- Branch Coordinator is working with the DRC Building Services Coordinator to progress Dubbo Library Amenities Upgrade project

Young People's Services

- Dubbo Library staff contributed to online programming Maker Monday and Stories at Home
- Cross-promotion partnership with DRTCC for the Magic Beach production. Staff themed regular Rhymetime sessions based on the book and ran a week-long competition open to library members borrowing any children's books to win a Family Pass to see the Magic Beach
- Youth Artworks from Macquarie Anglican Grammar Year 8 students were showcased and displayed in the Youth library
- Code Club program recommenced in October, offering robotics and coding activities to youth aged 9-12 years
- Storytime and Rhymetime sessions have increased due to popular demand.

- Staff dressed-up to celebrate and create awareness of Children’s Book Week, with regular Storytime and Rhymetime sessions based on shortlisted books.
- Naidoc Week - In collaboration with local service provider DHUB – Bamara, several ‘Dreamtime’ themed storytime sessions were delivered. Aboriginal culture and cultural awareness were highlighted during the session.
- Summer Reading Challenge commenced with a total of 211 registrations. Promotions throughout the library have been popular with the inclusion of a ‘Kids choice display’ in the challenge.



Summer Reading mural at Dubbo Library



In-house author talk by Adam Courtenay

Wellington

General Activities

- Minor branch refurbishment included the installation of new automatic main door and carpet tiles throughout the building
- Temporary library service was provided at the Wellington Visitor Information Centre while the branch closed for refurbishment.
- Staff raised awareness of Mental Health Month with attractive collection and information displays and promoted resources to support mental health in the Wellington Community Pages of the Dubbo Photo News
- Mobile BreastScreen NSW mammogram truck operated from Library carpark, increasing library’s visibility and presence in the community as women attended appointments
- Library CovidSafe Plan changes implemented in accordance with NSW Health Order and Annual WHS Inspection completed
- Summer Reading Challenge graphics installed on the front entry windows, the eye-catching design created by DRC graphic designer.
- Working with DRC Recreation & Open Space team to progress Wellington Outdoor courtyard project
- Home Library Service continues to be heavily utilised with bulk loans to local Aged Care facilities increasing each month

Young People's Services

- A work experience Year 10 Yeoval Central School student assisted with several projects. Work experience placements benefit both the library and the school by strengthening relationships with school staff and building library awareness and appreciation among students.
- Mumbil Public School regularly visited with Year 6 students to assist with school research projects, with staff establishing a strong school relationship
- Wellington High School Early Childhood Studies students visited to learn about early literacy collections and resources available
- Summer Reading Challenge commenced with 17 registrations in December.
- Wellington branch contributed pencils and colouring sheets to 300 Christmas holiday activity bags organised by Council's Wellington Communities for Children Officer. The bags were distributed locally in lieu of a regular Christmas party.

Professional Development – both branches

- Dubbo branch hosted MRL Staff Development Day with several Dubbo staff presenting workshops as part of their professional development
- Professional Development undertaken by staff included Core Cultural Training pilot offered by SL NSW; Digital Health Literacy, Mental Health Chat sessions, and the MRL Staff Development Day

Staffing

- Three new casuals commenced training
- A new Library Assistant and Community Engagement Librarian position commenced



Summer holiday borrowers at Wellington Library

Warrumbungle Libraries

Coonabarabran

General Activities

- Coonabarabran Library operating with regular opening hours
- Sanitising and social distancing requirements followed
- All staff updated in COVID-19 sanitising and social distancing requirements
- Ongoing promotion of libraries through the local newspaper, radio, social media, and schools
- Completed DRC Covid- safety plan checklist
- MRL Manager and Business Administration officer visited Warrumbungle branches for WHS inspection in December
- Continued Home Library Service to housebound borrowers
- Promoted and provided School Holiday activity bags for school-aged children

School Holiday Activities

- Promotion of School Holiday Activity bags through posters, school news, community radio
- 'Why I love my Library' competition provided with winners receiving a keep cup
- Promoted the Summer Reading Challenge and the Summer Reading Club

Staff Matters/Training

- Library Assistant undertook Acting Warrumbungle Libraries Coordinator duties
- Coolah Library Officer retired
- Staff completed online Ebsco training, Digital Health Literacy, and webinar on Homeless Library Patrons
- All staff attended Staff Development Day in Dubbo

Leonie Heslop - Acting Warrumbungle Library Coordinator

Coolah

General Activities

- Branch open with regular opening hours and daily infection control measures
- Regular activities were organised to commence early in 2021

School Holiday Activities

- Promotion of School Holiday Activity bags through posters, school news, community radio
- School Holiday activity bags provided to the children throughout holidays
- Promoted Summer Reading Challenge and the Summer Reading Club

Staff Matters/Training

- Manager and Business Administration Officer visited Coolah branch for WHS inspection
- Staff completed online Ebsco training, Digital Health Literacy

- All staff attended Staff Development Day in Dubbo
- Covid cleaning requirements are being adhered to at all times

Leonie Heslop - Acting Warrumbungle Library Coordinator

Dunedoo

General activities

- Covid-19 sanitising and social distancing requirements in place
- All staff updated in Covid-19 sanitising and social distancing requirements
- Daily infection control for all items and quarantine procedures for magazines and board books
- Daily Visitor sign-in sheet and QR code recorded and sent to MRL Regional administration
- Regular library activities and events remained suspended until further notice
- Ongoing promotion of libraries through the local newspaper, radio, social media, and schools
- Updated Covid-19 Safety Plans available at Dunedoo
- Manager and Administration Officer completed the annual WH&S inspection

Young People's Services activities

- Promotion of School Holiday Activity bags through posters, school news, community radio
- Promoted Summer Reading Challenge and Summer Reading Club

Dunedoo Melissa Farrow - Library Officer

Baradine

General Activities

- Baradine library celebrated Book Week with a display of books in the window, with an excellent response to the Book Week competition
- The school holiday activity packs once again proved popular, with more than 40 distributed
- Promotion of online author talks featured in the November window display
- Baradine Library activities are being promoted regularly in school newsletters, on town noticeboards
- There was some interest in entering the 'Why I love my Library' competition
- Registrations received in the Summer Reading Challenge
- Residents from the Baradine Aged Care Hostel joined the library
- Borrowing numbers have been stable
- Staff have completed EBSCO online training sessions
- Covid cleaning requirements are being adhered to at all times

Liz Cutts - Baradine Library Officer

Binnaway Service Point

General Activities

- Binnaway library open with regular hours
- COVID-19 hygiene and social distancing requirements are in place
- Daily infection control for all items returned to the library
- A daily visitor sign-in sheet recorded and sent to Dubbo Regional administration
- Regular borrowing services continued with an increase in memberships, borrowing, and visits to the service point

Staff Matters/Training

- DRC Covid19 hub daily registration completed.
- Staff completed training in Ebsco webinars, Digital Health Literacy.
- Staff attended Staff Development Day in Dubbo

Leonie Heslop - Acting Warrumbungle Library Coordinator



MRL 50th Anniversary competition

Mendooran - General Activities

- Mendooran is operating regular opening hours
- Covid-19 requirements of staff sign in, cleaning, and social distancing in place
- A daily visitor sign-in sheet and QR code sign-in are kept
- Completed DRC Covid- safety plan checklist and updated Covid-19 Safety Plan available
- Mendooran service point promotion continues through local newspaper and schools
- School holiday activity bags provided to children
- Staff completed Digital Health Training, Ebsco online training, and attended the Staff Development day at Dubbo
- Promoted and provided the 50 Year KeepCup competition and the Summer Reading Challenge

Cheryl Heslin - Mendooran Library Assistant

Narromine

General Activities

- Narromine Libraries Coordinator was appointed
- Two new casuals commenced work at Narromine library
- Your Library at Your Door delivery service: 11 deliveries and two new members
- School Holiday Activity Packs: Distributed 119 in October and 81 in December
- Book Club at Narromine USMC, between 15-19 monthly participants
- Book Club will return to Narromine Library in 2021
- Local History enquiries: 86 email, 18 visitors, and 34 phone enquiries
- November Love your Library Keep Cup promotion – ten entries and three winners
- Community consultation day for Tomingley Gold Mine - approximately 10 participants
- Narromine Council's Shop Local Event - the library was open from 5 pm to 8 pm
- Planning for Storytime/Rhymetime to return in January and started advertising
- Rearranged furniture and signage to make the library more inviting
- Assessed and inventoried contents of Trangie Library shipping container in preparation for a cleanout
- October Book Week colouring-in competition - 49 entries and four winners
- Online newspaper subscriptions have replaced daily newspapers
- Assessed and weeded DVD collection and started assessment of picture book collection

Vickey Foggin - Narromine Libraries Coordinator

Trangie

General Activities

- Home Library Service delivered monthly
- Promoted Australia Reads campaign in November, as well as virtual events
- Celebrated 50 years of MRL with Love Your Library Keep Cup promotion in November
- Commemorated Remembrance Day with a display

Young People's Services

- In October, the library celebrated Children's Book Week with a book display in the library and promotional material sent to local schools - including online sessions, a borrowing competition, and coloring competition with entries displayed in the library.
- Promoted the Summer Reading Challenge

Meetings

- Trangie Interagency Meeting November – Branch Library Officer

Allison Nash - Trangie Branch Library Officer